

Author guidelines for the submission of manuscripts in *Acta Biologica Universitatis Daugavpiliensis*

Acta Biologica Universitatis Daugavpiliensis is International peer reviewed scientific journal that publishes original papers, review papers or short communications on wide range of biology research, particularly focusing on the research questions related to the fauna, flora, vegetation, plant science, biogeography, taxonomy, ecology and conservation biology in different ecosystems. The papers should be interesting to the International readership.

Acta Biologica Universitatis Daugavpiliensis is encouraging to submit manuscripts as original research (up to 30 pages of A4 format), reviews (up to 6 pages of A4 format); short communications (up to 6 pages of A4 format). Longer manuscripts can be accepted for the revision as an exception, if authors can explain such necessity to journal editor-in-chief before manuscript submission.

Faunistic, floristic and mycological papers should include information about the distribution of the studied species, distribution of the newly found ones. The authors are kindly requested to respect and follow the recommendations and requirements of “The International Code of Zoological Nomenclature” and “International code of nomenclature for algae, fungi, and plants (Shenzhen code)”.

Manuscripts need to be written in clear English and sent by e-mail to the journal’s editorial board: papers@biology.lv

All manuscripts submitted are reviewed by at least two anonymous experts (reviewers). Based on the reviews, manuscripts will be considered in one of five categories: accept, minor revision, major revision, reject with resubmission or reject. Accepted manuscripts are sent to the authors for proofreading. Manuscripts, which are written in inadequate English, containing outdated or irrelevant information, or failed to meet the author guidelines will not be accepted for publication in *Acta Biologica Universitatis Daugavpiliensis*.

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Text

Manuscripts are recommended to be structured in sections: **Title, Authors full name, Abstract (no more than 300 words without spaces in English, Keywords (not exceeding the line’s length), Author’s information (affiliations, full addresses, email addresses), Introduction, Material and Methods, Results, Discussion, Conclusions, Acknowledgements, References, Supplementary material (optional).**

Please follow the latest issue of the journal for manuscript formatting.

Text Format requirements: MS Word, Font: Times New Roman, Size: manuscript title 14, Authors 12, Abstract 10, Text title 11, text 10, Line spacing: single, blank line between paragraphs, no first-line indent.

Sub-titles in the paper should be separated by two intervals from the previous text, and by one interval from following text. They should not be numbered or marked in any other way.

The scientific names of species and genera are written in italics both in the text and in the paper title, whereas in the Reference entry, normal characters must be used. Names of authors and the year of taxa description should be written in sentence case everywhere in the text.

Abbreviations, which are not commonly known, must be explained. The scientific name of a species or genus is to be followed by a full name of its author and the year of its description e.g.: *Notiophilus aquaticus* (Linnaeus, 1758) or *Notiophilus germinyi* Fauvel, 1863).

References

In the text, quotations should follow one of the models below: A. Barševskis (1999); (Barševskis 1999); (International ... 1985); (Telnov & Kovalevsky 1996, Telnov et al. 1997). All the sources referred to in the text must be included in the References in the alphabetical order, by the author's surname (s) or by the title (the first, second, third, etc. letter if the title).

Sample References:

Barševskis A., Savenkovs N. 1992. Jaunas un mazpazīstamas vaboļu sugas Latvijas faunā (New and rare species of beetles in fauna of Latvia). Daba un muzejs, 4: 17 – 19. (In Latvian; abstract in English).

International Code of Zoological Nomenclature. 1985. 3rd ed., Int. Trust Zool. Nomencl., London: 1 – 3.

Lawrence J.F., Newton A.F. 1995. Families and subfamilies of Coleoptera (with selected genera, notes, references and data on family-group names). In: Pakaluk J., Slipinski S.A. (eds.): Biology, Phylogeny, and Classification of Coleoptera. Papers Celebrating the 80th Birthday of Roy A. Crowson. Vol. 2. Warszawa. Pp. 779 – 1006.

References which have doi numbers should be cited as follows:

Zartman C.E. 2003. Habitat fragmentation impacts on epiphyllous bryophyte communities in central Amazonia. *Ecology* 84: 948–954. [https://doi.org/10.1890/0012-9658\(2003\)084\[0948:HFIOEB\]2.0.CO;2](https://doi.org/10.1890/0012-9658(2003)084[0948:HFIOEB]2.0.CO;2).

Figures

All pictures and graphs should be at least 300 dpi resolution and should be sent as a separate file.

Tables

Each table should be sent as a separate file.

Supplementary material

Each table, picture or figure larger than 1 page should be included in a supplement, where figures and tables have separate numeration than those in a text.